

Instructions for Payments by Chinese postal Money Order for Applicants residing in China

When paying by Chinese postal money order please note the following points:

- All information must be written in Chinese
 - The money order must be for the exact amount
 - The recipient must be the DIAC office at which you are lodging your visa application
 - The postal order must include the recipient's address in Chinese
 - The postal order should include the detailed address of the applicant
 - You must write the full name of the applicant. If a representative of the applicant is paying the fee, the name of the applicant must also appear on the postal order
 - The notes section at the bottom of the postal order can be used to provide any additional information such as the subclass of visa you are applying for or the type of information booklet you wish to purchase
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- Please note that Chinese postal money orders may take up to a week to arrive at our office and processing of an application cannot begin until the payment is received.

Post	Notes
Beijing	Payee's name should be recorded as “澳大利亚大使馆签证处”, and payee's address should be recorded as “中国北京市朝阳区东直门外大街 21 号, 邮编: 100600”. If you request us to return the passport by EMS, please pay CNY 20 extra per person (Up to 5 Passports).
Shanghai	Please tick “商务汇款” on the money order form. The business client number (商务客户号) is 312418034. Payee's name (收款人名字) should be recorded as “澳大利亚驻上海总领事馆签证处”, and payee's address (收款人地址) should be recorded as “上海商城西峰 401 室, 上海南京西路 1376 号, 邮编: 200040” .
Guangzhou	Payee's name should be recorded as “澳大利亚驻广州总领事馆签证处”, and payee's address should be recorded as “广州市天河区珠江新城临江大道 3 号, 发展中心 12 楼, 邮编: 510623” .