

TOURIST VISA (SUBCLASS 676) CHECKLIST FOR FIRST VISITS TO AUSTRALIA

If you have not previously travelled to Australia, or you have only previously travelled as the holder of a Transit visa or part of an Approved Destination Scheme (ADS) tour group, please use this checklist to ensure that you have the main documents we require to assess your application.

Please ensure that you:

- Provide copies of the following documents,
- Don't send any original documents, except for your passport,
- Retain a copy of the details page of your passport (You will need this if you are requested to undertake a health examination),
- Attach English translations of any documents in Chinese,
- **Attach the completed checklist to the top of your application.**

FORM AND FEE	CHECK BOX
PRC nationals – Application form <i>48R CHS</i> http://www.immi.gov.au/allforms/foreign/48rchs.pdf completed in English	<input type="checkbox"/>
Other non-ETA nationals http://www.immi.gov.au/visitors/tourist/976/eligibility.htm – Application form <i>48R</i> http://www.immi.gov.au/allforms/pdf/48r.pdf completed in English	<input type="checkbox"/>
Form 54 – <i>Family Composition</i> http://www.immi.gov.au/allforms/pdf/54.pdf completed in English and Chinese	<input type="checkbox"/>
Visa application fee (+ EMS return postage fee if lodging to Beijing or Guangzhou) See: Tourist visa charges http://www.china.embassy.gov.au/bjng/DIACtemp.html	<input type="checkbox"/>
PERSONAL DOCUMENTS	CHECK BOX
Your current passport and any recent passports (Originals)	<input type="checkbox"/>
A copy of the personal details page in your passport	<input type="checkbox"/>
1 passport sized photo attached to the front of your application form	<input type="checkbox"/>
A copy of your household registration book (Hukou)	<input type="checkbox"/>
FINANCIAL DOCUMENTS	CHECK BOX
Evidence of capacity to fund your travel, such as: <ul style="list-style-type: none"> • Copies of your bank deposit books showing your history of savings or salary; • Copies of bank statements or payslips over a period of time; • Credit card statements and limits; • Other evidence of funds or assets. 	<input type="checkbox"/>
If a friend or relative in Australia is paying for your visit, a letter of invitation from them and evidence that they have the funds to pay for your stay.	<input type="checkbox"/>
EMPLOYMENT AND STUDY DOCUMENTS	CHECK BOX
If you are employed, a letter from your employer showing <ul style="list-style-type: none"> • your position and salary • the length of your employment • approval for any leave • the name and contact details of the person providing the letter 	<input type="checkbox"/>
If you are a business owner, a copy of your business licence	<input type="checkbox"/>
If you are retired, a copy of your Retirement Certificate	<input type="checkbox"/>
If you are a student, evidence of your enrolment	<input type="checkbox"/>
OTHER DOCUMENTS	CHECK BOX
An EMS form completed in Chinese, indicating the address in China for the return of your passport and visa decision if lodging to Beijing or Guangzhou. Your address recorded in Chinese and telephone numbers if lodging to Shanghai	<input type="checkbox"/>
If you are visiting family or friends in Australia: <ul style="list-style-type: none"> • your inviter's name and contact details 	<input type="checkbox"/>

<ul style="list-style-type: none"> • a copy of their passport or Australian visa 	
Any additional documents required for certain applicants (See below)	<input type="checkbox"/>

ADDITIONAL REQUIREMENTS FOR CERTAIN APPLICANTS

Please note that we will notify you of any medical requirements after you lodge your application, after which you should make your own arrangements to attend an approved immigration panel hospital.

CHILDREN UNDER 18 YEARS	CHECK BOX
Documentary evidence of the child's relationship to their parents: <ul style="list-style-type: none"> • copy of the child's birth certificate, showing names of both parents • copy of parents' marriage certificate (if applicable) 	<input type="checkbox"/> <input type="checkbox"/>
Evidence of the child's enrolment in school (if applicable)	<input type="checkbox"/>
For children travelling without one or both parents or legal guardians, provide: <ul style="list-style-type: none"> • copy of each non-travelling parent's ID card • signed written authorisation by non-travelling parent(s) advising: <ul style="list-style-type: none"> • their agreement to permit their child to travel • the approximate date and duration of travel • whether a single visit or multiple trips are permitted • their contact information 	<input type="checkbox"/> <input type="checkbox"/>
See: Form 1229 <i>Consent form to grant an Australian visa to a child under the age of 18 years</i> http://www.immi.gov.au/allforms/pdf/1229.pdf	
If a child is staying in Australia with someone other than a parent, legal guardian or relative, a declaration of support signed by the person responsible for that child in Australia.	<input type="checkbox"/>
See: Form 1257 <i>Undertaking declaration</i> http://www.immi.gov.au/allforms/pdf/1257.pdf	
<i>If there are custody issues in relation to a child, further documentation may be required.</i>	

APPLICANTS TRAVELLING ON GROUP TOURS	CHECK BOX
Organisers of group tours should lodge all the applications of the group together, and provide: <ul style="list-style-type: none"> • a covering letter from the organizer, the full itinerary of the tour, and a list of all participants. 	<input type="checkbox"/>